

ELLISFIELD VOLUNTEER GROUP

CONSTITUTION

1. The group shall be called "Ellisfield Volunteer Group" and are contractors to Ellisfield Parish Council
2. The aims of the group are:

With the permission of the owners, to maintain and (where applicable) improve upon any area of public or private land that is deemed to be of importance to the community of Ellisfield.

To promote the group and its activities within Ellisfield and beyond.
3. To fulfill these aims:

The group will undertake practical conservation work

Other activities, in furtherance of the aims or for the benefit of the group, will also be undertaken from time to time, as seen fit by the Committee (see 10) and endorsed by a majority of those members attending the next Group Meeting (see 8).

The group will be funded through a grant from the Ellisfield Parish Council agreed on an annual basis
4. The area served is principally the Parish of Ellisfield but projects and activities may be undertaken elsewhere as seen fit by the Committee (see 10) and endorsed by a majority of those members attending the next Group Meeting (see 8).
5. The group will be affiliated to the British Trust for Conservation Volunteers (BTCV) and shall observe the conditions of affiliation.
6. The group will maintain adequate Insurance Cover for both Public Liability and Personal Accident.
7. Membership shall be open to any resident of the Parish of Ellisfield.
8. The group shall hold regular public Group Meetings to discuss its policy and administration. The date, time and location of these meetings must be published (by posting notices on the Ellisfield notice boards) at least one week in advance.
9. The group's financial and reporting year shall be 1 December to 30 November.
10. Such officers shall be appointed as are required to conduct the administration of the group. These shall include a Chairman and a Treasurer. These officers (the "Committee") shall be in charge of the day-to-day running of the group, but shall be answerable to Group Meetings. Election for all officers shall take place at the first Group Meeting of each year. Election for vacancies occurring during the year shall take place at the earliest Group Meeting.
11. Accounts shall be kept by the Treasurer. The latest accounts shall be submitted for inspection to the group at each Group Meeting. The yearly accounts shall be submitted to an independent inspection and approved by the group by April 30 at the latest.
12. If the group shall, by general consent of its members, cease to exist, all assets shall pass to the Ellisfield Parish Council.
13. Any change to this Constitution can only be made if agreed by a majority of those members attending a Group Meeting.